

**Minutes of Meeting of Cruden Bay Harbour Management
Committee
At the Village Hall, Cruden Bay at 1930 hrs on Monday 28 July
2008**

Present:

Hugh McIntyre – Chairman
Peter Abenheimer
Peter Campbell – Secretary
Bob Lewis – Harbourmaster
Bob Lewis (jnr)
Sam Coull
Frank Barbi
Garry Mclean
Steve Platt

1. Introduction:

The Chairman opened the meeting and thanked everyone for attending, suggesting good progress was being made in moving forward and that it was important everyone remained focused on the main issue, which was to provide an excellent facility at the harbour which could safely be enjoyed by everyone.

2. Apologies:

Apologies were given on behalf of John Simpson, Ewan Buchan, Gordon Mackay, Sean Sullivan and John Cay.

3. Rolling Actions:

The outstanding rolling actions were dealt with as follows:

Action No.1 To be dealt with under agenda item 5.

Action No. 4 Gary McLean produced a draft plan of the berthing arrangements, as he understood them. The Chairman asked the Harbourmaster to take the template produced by Gary and accurately portray the position of the vessels currently allocated berths, which would allow Gary to produce a final plan.

Action No. 6 Steve Platt produced a template of the sheds indicating who the owners were and the general position of the

sheds, which it was acknowledged, will be extremely useful in moving this issue forward. There are currently no plans to change the allocation of the sheds. The matter will be further dealt with under agenda item 7.

Action No. 7 There are a number of documents in place already. This will be will be pursued by the Chairman and Sam Coull. This would be further discussion under agenda item 8.

Action No. 8 Similarly, engagement with Scottish Water will be pursued by the Chairman and Sam Coull.

Action No. 9 Gary McLean produced a number of draft copies of proposals in relation to rules for powerboats and jet skies. It was acknowledged that the draft were close to what was required and the Chairman and Gary would make a number of amendments to incorporate all vessels using the harbour and present at the next meeting.

Action No. 10 The council have agreed that the village orderly will assist with the upkeep of the harbour toilets. Sam Coull suggested that we should also consider asking the council to provide a notice board for the harbour. This action will remain open until the secretary has written to the council.

Action No. 11 Grampian Police have agreed to brief patrols to visit the harbour during routine patrols. This action is now complete.

Action No. 12 The Chairman understands that the harbour users with the larger vessels have made separate arrangements for the berthing of their vessels, independent of the main mooring ropes. This should negate the issue of the other vessels being dragged towards the inner, deeper part of the harbour. The Chairman asked that this item remain on the action list until the following meeting when he will have had the opportunity to enlighten John Cay about this development.

4. Constitution:

The Chairman presented the amended constitution, which was unanimously agreed. Discussion then took place surrounding the boundaries of Cruden Bay. The options were outlined to the committee and after some debate, it was agreed that the boundary would be 5 km from Cruden Bay harbour as outlined on the relevant ordnance survey map. The Chairman indicated he would prepare a statement to support this decision, which could be displayed in the local library and the press.

ACTION Chairman to prepare a statement indicating the boundary definition for the constitution for public information

5. Berthing:

The final rules relative to berthing were accepted by the committee. A number of berths were still available and the Chairman notified the committee of an urgent situation, which had arisen since the previous meeting. Basically, an individual seeking a berth for a boat that weekend had approached the Harbourmaster. Following consultation with the Chairman, a decision had been made to award the berth, as it had no effect on existing berth holders. It was accepted by the committee that this didn't compromise the rules and was a common sense approach with the appropriate transparency. Anything, which could be construed as controversial, would have to be brought before the committee for decision.

Sam Coull brought up the question of payment for berthing requests, which were received after the agreed cut off time. A discussion ensued and it was agreed that the berthing fee would be half price for applications running from July to the end of the season.

A question was raised regarding someone mooring a second boat in the harbour, which would be used for commercial purposes. It was agreed that the committee would look favourably on such a request as they wished to encourage suitable harbour usage.

6. General Rules:

An update was given on general rules and the need to have some in place going forward. Gary Mclean presented some general rules, which were in place at Sandhaven Harbour. He was thanked for providing the committee with the documentation and the Chairman tasked Peter Abenheimer to lead on the generation of new rules, which took account of

the Ports Trust Document. It was explained that this would make the process of moving to a Ports Trust easier if the situation arose. The committee agreed this was the appropriate way forward.

ACTION Peter Abenheimer to lead on the generation of new general rules suitable for use if the harbour received Ports Trust status.

7. Sheds:

The 23 sheds identified by Steve appear to belong to existing berth holders. There is one, which belonged to the late John Duthie, which is in a dilapidated condition. The Chairman asked that the Secretary write to Jocky Kensit, 22 Blackcraig Road to ascertain details of Mr Duthie's estate, with a view to seeking permission for the removal of the shed.

A discussion took place regarding the general appearance of the sheds. It was agreed that the shed owners be asked to paint their sheds and improve the general appearance. Peter Abenheimer suggested writing to B & Q to ask for a donation towards achieving this improvement.

A further issue was raised regarding flammable materials being stored in the sheds. It was agreed that work would take place to identify where such items were stored in order to allow this information to be made available to the emergency services if required. This will be pursued at the next meeting.

ACTION Secretary to write to Jocky Kensit to ascertain details surrounding the late John Duthie's estate.

ACTION Secretary to write to B & Q to seek a donation towards the improvement in the appearance of the sheds.

8. Repairs:

The Chairman asked the Harbourmaster for an update on repairs. He indicated that a ladder required to be moved and this would involve some minor cost. This expenditure was agreed and the harbourmaster was told to submit a receipt and re-imburement would be made. There was also some work required in relation to the installation of lifebelts. The help of the harbour users would be sought to help progress this work.

Capital repairs were discussed and Sam Coull indicated he had made contact with Willie Murdoch from Aberdeenshire Council. Dialogue was taking place and he was hopeful this would lead to an injection of £10,000 from the council if discussions were successful. The Chairman and Sam Coull are to progress this matter and the possibility of receiving £50,000 from Scottish Water. The Chairman will speak with John Ritchie from Scottish Water. He is also to speak to the appropriate body within the Scottish Executive to pursue funding.

Peter Obenheimer suggested that we should remain aware of other funding opportunities and discussion led to suggestions there was money available for community projects from Landfill Tax and other business avenues. The committee were asked to consider the possibilities for discussion at the next meeting.

ACTION Chairman and Sam Coull to pursue funding issues with Willie Murdoch from Aberdeenshire Council, John Ritchie from Scottish Water and the appropriate body from the Scottish Executive.

9. Harbour Master Report:

The Harbourmaster reported a fairly upbeat message and indicated the harbour was running well. There were some issues regarding vehicles travelling beyond the sheds and into the area used by the working fishermen. Some vehicles had also travelled past the Scottish Water premises and onto the area on the east side of the harbour. It was agreed that a more appropriate sign be placed near the sheds indicating that only authorised vehicles could proceed beyond that point.

ACTION Sign to be produced for placing at approach to shedded area with an appropriate message to prevent unauthorised vehicular access

10. Caravans:

Discussion took place concerning the overnight use of the harbour by caravans. It was agreed that this should not be encouraged due to an array of issues, which could impact on the committee and the harbour in general. Gary McLean produced a notice that could be placed on the windscreens of vehicles found there in the morning, which would have a positive message, whilst making it clear that overnight parking was not

encouraged. The Chairman suggested some minor amendments and the notice would be presented as complete at the next meeting.

11. AOCB:

A general discussion took place regarding security at the harbour and it was agreed that the crimestoppers number (**0800 555111**) would be displayed on the notice encouraging anyone witnessing damage or theft to call the number and report the incident. It was also suggested that boat owners and harbour users be encouraged to report incidents they became aware of through the committee so that there was some transparency on the number of anti-social issues occurring..

12. Date of Next Meeting:

The next meeting will be held on Monday 25 August 2008 at the Village Hall, Cruden Bay.