

**Minutes of Meeting of Cruden Bay Harbour Management
Committee
At the Village Hall, Cruden Bay at 1930 hrs on Monday 27
October 2008**

Present:

Hugh McIntyre – Chairman
Peter Campbell – Secretary
Gordon MacKay
Peter Abenheimer
Sam Coull
Steve Platt

1. Introduction:

The Chairman opened the meeting and thanked everyone for attending.

2. Apologies:

Apologies were received on behalf of John Simpson and Garry MacLean. The Chairman voiced concern at the poor turnout and lack of apologies received and intimated he would personally contact the committee members not present to ensure their continued support.

ACTION Chairman to contact the committee members not present at this meeting

3. Minutes of Previous Meeting:

The minutes of the previous meeting were adopted as a true and accurate reflection of the meeting.

4. Rolling Actions:

The outstanding rolling actions from the previous meeting were dealt with as follows:

Action No.1 Gary to complete the presentational graphics for the berthing plans. To be carried forward due to Garry's unavailability.

PENDING

Action No. 2 Produce a laminated notice re rules. To be carried forward due to Garry's unavailability.

PENDING

Action No. 3 Produce general rules. Work is ongoing and should be complete by the next meeting.

PENDING

Action No. 4 Ensure new signatory is in place for harbour accounts. The relevant documents have been received and are awaiting approval by the bank.

PENDING

Action No. 5 Upgrade of provision of power to the harbour. Awaiting further information.

PENDING

Action No. 6 Provision of scale plan by harbour user re the erection of a shed at the harbour.

PENDING

Action No. 7 Provision of a pulley to lift fish onto the harbour. John Simpson exploring options.

PENDING

Action No. 8 Production of a newsletter / flyer for potential donors.

PENDING

Action No. 9 Funding for a plaque. Chairman to continue dialogue with the relevant parties.

PENDING

Action No. 10 Explore funding options with Malcolm Morrison, Aberdeenshire Council.

PENDING

Action No. 11 Gordon MacKay and the Chairman to produce a newsletter seeking volunteers to assist with organising a gala day.

PENDING

Action No. 12 Harbourmaster to progress work on a new noticeboard. Work is progressing on this initiative.

PENDING

5. Harbourmaster Report:

The Harbourmaster was unable to attend the meeting but had intimated in advance that one of the mooring ropes securing boats in the harbour had been damaged during the recent bad weather. Clearly this caused concern that the other mooring ropes may also be in need of some attention. It was suggested that an assessment of all the mooring ropes would be carried out before the new season and dependent on the findings, the appropriate repairs or renewal would be progressed. This could all be under the auspices of the berthing committee who would decide the most appropriate manner to berth vessels in the harbour in the future.

6. Financial Status - Update:

There was no change to the financial situation since the previous meeting. The status of signatories for the accounts should be resolved by the next meeting, allowing the accounts to be managed appropriately and any outstanding invoices to be paid.

7. General Rules Update:

Peter Abenheimer reported that he had made significant progress with the general rules and was hopeful they would be complete to put before the committee at the November meeting. He was thanked for his efforts to date by the Chairman.

8. Repairs – Update:

The Chairman gave an update on the progress of work to secure funding for the harbour repairs. As previously mentioned, the completion of a business case was crucial to the success of any application. Considerable work has been carried out to update the previous plan, strip out unnecessary detail and utilise relevant data to ensure it captured the up to date position and the proposals for the future well being of the harbour.

The Chairman and Sam Coull intimated there were a couple of potential quick win funding streams that could allow the opportunity to boost the harbour contribution needed to apply for the more substantial lottery funding. These options were from the SITA landfill tax, where there was the opportunity to obtain grants between 10 and 50 thousand pounds and the Leader 1 funding. Both options were achievable but applications were based on different criteria.

In terms of the SITA funding, it was crucial that any application for this funding was submitted for consideration by 3 November 2008. The next submission for such funding would be in June or July 2009 and the Chairman asked for support in ensuring the application could be progressed in the timescale given. Gordon MacKay and Peter Abenheimer indicated they would assist the Chairman in meeting this deadline. Should this be successful, it would create sufficient funds to apply for the Leader 1 funding stream. Also, if obtained, it would also be automatically put forward for ENtrust funding, a separate linked funding stream.

Sam Coull intimated that he had had dialogue with Richard Lockhead, the Fisheries Minister and Malcolm Morrison. This concluded that some money had not yet been allocated for this financial year and it was worthy of re-engaging with Malcolm Morrison from Aberdeenshire Council to further explore potential funding options for Cruden Bay Harbour.

ACTION Chairman to re-engage with Malcolm Morrison from Aberdeenshire Council

All other previously discussed funding options were still open to the committee and would be pursued at the appropriate time. The main priority was the application for the SITA funding. In terms of the Scottish Water option, this is on hold until the 2009 budget and will be considered based on the risk to their assets within the harbour confines.

After discussion, it was also considered that it would be useful to produce a DVD showing the activities which take place at the harbour, capturing the diverse use made of the amenity by the village, the fishermen, water sports enthusiasts and visitors to the area. Gordon MacKay is to progress this with some local assistance.

ACTION Gordon MacKay to enlist the help of a local videographer to produce a short DVD

9. A.O.C.B

The Chairman indicated he had signed an official document declaring that the harbour did not import any food waste from third world countries. This declaration is a legal requirement for all UK harbours.

The Secretary indicated he had received an invitation for the Cruden Bay Harbour Management Committee to join Buchan Development Partnership. After discussion, it was unanimously agreed that this would be a worthwhile thing to do. The Secretary was tasked with completing and submitting the application form to become a member.

ACTION Secretary to complete application to join Buchan Development Partnership.

Concern was expressed concerning the continual use of the east harbour by vehicular traffic driving across, what is considered a particularly hazardous section and parking. It was agreed that this could present potential litigious issues if someone was injured. The previously discussed signage, pointing out the dangers, will be produced and displayed to stop people driving into that area.

10. Date of Next Meeting

The next meeting will be held at 7.30pm on Monday 24 November 2008 in the Village Hall, Cruden Bay.