



**Minutes of Meeting of Cruden Bay Harbour Management Committee
At the Village Hall, Cruden Bay at 1930 hrs on Monday 19 April 2010**

Present:

Hugh McIntyre - Chairman
Peter Campbell – Secretary
Gordon MacKay
Sam Coull
Derek Thompson – Harbourmaster
Garry MacLean
Scott Buchan
Jimmy Neil

1. Introduction:

The Chairman opened the meeting and thanked everyone for attending

2. Apologies:

Apologies were received on behalf George Stroud. No other apologies were noted.

3. Minutes of Previous Meeting and Rolling Actions:

The minutes of the previous meeting were adopted as an accurate record of the meeting. The rolling actions were dealt with as per the attached rolling action schedule.

4. Harbourmaster Report:

Derek Thompson gave an input on work carried out to date at the harbour and indicated that Jimmy Neil was assisting him with the general running of harbour affairs on a day to day basis. He indicated the toilet block had been painted and the doors repaired. He had also fitted new brackets to the benches and painted them. The broken lifebuoy stand had been welded and re-installed. He asked for permission to paint the bollards white on health and safety grounds, which was agreed by the committee.

Derek indicated that Jimmy Neil and himself had accumulated £224 in slippage fees since the last meeting and had issued receipts to the users involved. This was income that hadn't previously been forthcoming as nobody was able to regulate the use of the slipway. The introduction of the padlock,



chain and signage indicating a fee, had greatly helped and this will add significant additional income.

The Chairman asked for it to be included in the minutes that Derek and Jimmy had authority to collect monies at the harbour and make necessary expenditure up to a £100 limit. This was agreed by those present. He also thanked Derek and Jimmy for their sterling efforts in bringing the standard of the harbour up to an acceptable level for users and visitors.

The recent harbour clean up was a success with the skip being filled. Sam Coull was thanked for his efforts in helping to provide the skip.

As Derek Thompson is going on holiday early in May, the role of Harbourmaster will be taken over by Garry MacLean for the remainder of the month.

Garry is to laminate some suitable useful signage for inclusion on the new notice board to inform visitors of some local history and other items of interest.

5. Financial Update:

There was no financial update to report other than the initial expenditure of £1500 for the completion of the business case. A cheque had been forwarded to the consultant to ensure the work can commence. This will be followed by other agreed payments once the work is satisfactorily completed.

A general discussion took place about the need to find an individual who would take on the position of Treasurer. All members were asked to look for a suitable person to fulfil this role and report back.

6. Business Case:

The Chairman reported he had met with those preparing the business case along with the Secretary and Gordon MacKay. They were confident that the individuals had the necessary skills to move the project forward. It was the intention of one of the consultants to spend a few days in Cruden Bay in the next few weeks to meet with key people and gain the necessary information required to complete the business case. The Secretary indicated he would notify everyone by e-mail once the dates for the visit were firmed up by the consultants.



7. Harbour Fees:

A significant discussion took place around harbour fees for the forthcoming season. Following on from this discussion, it was agreed that the fees for 2010 / 2011 season would be set as follows:

£100	Berthing Fee
£10	Hard standing
£40	Ground rent <u>per shed</u>

The Secretary was asked to write to all previous berth holders and advise them of the fees and ascertain if they wished to renew their berths for the new season.

The importance of fully ascertaining ownership of the sheds was discussed and the Secretary and Harbourmaster were tasked with attempting to populate a list of those with sheds.

A discussion also took place around the request from Scottish Wildcats to position a container and small storage area near to the hard standing area. It was agreed that this could go ahead on a trial basis, providing the container was removed at the end of the season. In terms of slippage fees and ground rent, they would be charged £80 per month, which would be subject to review, dependent on the use of the facility. Clearly they will be fully responsible for the safety of anyone using this facility. Any power drawn from the harbour facility will be charged at the appropriate rate. The berthing of their safety boat, will incur the £100 annual berthing fee in addition to the monthly fee agreed.

ACTION – Secretary and Harbourmaster to create list of Shed Owners

8. AGM:

Due to the hall being unavailable, the planned AGM had to be cancelled. It was agreed a new date would be set for Tuesday 4 May 2010 and if the village hall was unavailable, the meeting could be held in the hall at the Red House Hotel. The Secretary was asked to make the necessary arrangements.

ACTION Secretary to arrange for the AGM to be held on Tuesday 4 May 2010 and for an advert to be placed in the Buchan Observer newspaper.

9. Date & Time of Next Meeting:

The next meeting which will be the AGM will be held at 7.30pm on Tuesday 4 May 2010 in the Village Hall / Red House Hotel, Cruden Bay. The location will be notified by public advertisement.

