

**Minutes of Meeting of Cruden Bay Harbour Management Committee
At the Village Hall, Cruden Bay at 1930 hrs on Monday 18 May 2009**

Present:

Hugh McIntyre – Chairman
Peter Campbell – Secretary
Bob Lewis - Harbourmaster
Sam Coull
Sean Sullivan
Bob Lewis Jnr
Derek Thompson
Garry Maclean
George Stroud
Scott Buchan

1. Introduction:

The Chairman opened the meeting and thanked everyone for attending and extended a special welcome to Ken Morrison from Aberdeenshire Council who had kindly agreed to attend to offer the committee advice on potential funding avenues. As he was unwell, the Chairman then left the meeting, which was chaired for the remainder of the meeting by Peter Campbell

2. Apologies:

Apologies were received on behalf of Peter Abenheimer, Gordon MacKay and Frank Barbie.

3. Minutes of Previous Meeting:

The minutes of the previous meeting were adopted as an accurate record of the meeting.

4. Repairs Update:

Ken Morrison from Aberdeenshire Council gave an input on his position and responsibility for a number of harbours in the north east of Scotland. He confirmed the position that the council had no responsibility for Cruden Bay Harbour. He did however want to help in any way he could and suggested that he would be willing to assist in the completion of the business case to assist the committee in including the correct detail to seek their funding targets. He also intimated he would seek the support of other sections of the council, such as leisure & recreation, education and also the section who dealt with European funding issues.

Sam Coull gave a general summary of how he saw the progression of the fundraising developing, with the business case forming the most important aspect of this along with the supporting DVD. George Stroud suggested that

it was crucial all aspects of harbour activity were captured in the business case, particularly the increasing leisure use such as the use of power boats, canoes etc as well as the important use for fishing activities. The harbour had to be seen as the true centre of all kinds of activity for the village. It was agreed this would be the only way in which successful funding outcomes could be achieved.

George Stroud and Scott Buchan then gave committee members an insight into a proposal to bring ZCR power boat racing to Cruden Bay. From their description, the event had the potential to bring revenue to the harbour and the village in general and could ultimately become an annual event, taking place over a weekend. In principal, the proposal gained support, but it was felt no decision could be made until more detail was available and the views of other harbour users were established. George was asked to submit a more detailed proposal for discussion at the next committee meeting when a decision on whether to support the proposal would be made. He agreed to prepare and submit a more detailed proposal.

A general discussion also took place regarding funding streams which would bring future revenue to the harbour. The suggestion of funded containers for harbour users was put before the committee and an enthusiastic discussion on this subject ensued. It was noted that the issue was likely to be topical and would need the full support of the harbour users to allow it to progress. A proposal has already been committed to paper through another committee and the Chairman has been given a copy. It was agreed the Chairman and Secretary would liaise on this subject to find the best way of engaging with the interested parties.

George Stroud also proposed the possibility of a number of modular cabins to be placed in an appropriate place at the harbour for the use of different bodies, including the Harbourmaster. Again, this proposal required more detail and will be carried forward to the next meeting when it can be placed as an agenda item.

ACTION – George Stroud to produce a more detailed proposal for the committee to consider for the next meeting

ACTION – Secretary to pass any supporting information received to Ken Morrison to assist with the formation of a business case

ACTION – Chairman and Secretary to liaise regarding how best to engage with interested parties re funded containers at the harbour

ACTION – The proposal re modular buildings to be placed on the agenda for the next meeting by the Secretary

The Secretary thanked Mr Morrison on behalf of the committee for his support and contribution to the meeting. Mr Morrison suggested he would have updates available for the next meeting on 15 June 2009. He then left the meeting.

5. Rolling Actions:

ACTION 1 – Chairman to liaise with Scottish Power re connection at harbour – ONGOING

As the Chairman had to leave the meeting early, no update on this action was available. It will be addressed at the earliest opportunity to ensure power supply is in place at the harbour.

ACTION 2 – Work is underway to complete the new notice board – ONGOING

The Secretary indicated that Buchan Development Forum was now seeking confirmation that the money donated by them for a new notice board had been spent for that purpose. The Harbourmaster indicated that the individual tasked to complete this had not yet managed to do so. Scott Buchan indicated he would be able to manufacture the required notice board this week and the committee agreed that he should progress this as soon as possible. George Stroud agreed to cement it into place when complete. The Harbourmaster was asked to cancel the arrangement with the other party.

ACTION – Scott Buchan to complete new notice board and George Stroud to cement into place when complete ONGOING

ACTION 3 – Members in the oil industry to continue to look for suitable donation of chain for securing harbour ropes – ONGOING

Scott Buchan indicated he could obtain chain suitable for use in securing the ropes. There was some discussion with the Harbourmaster on this subject and the manner in which the shackles on the ropes could be further secured to ensure they don't disengage at a future point.

ACTION 4 – Scott Buchan to liaise with the Harbourmaster and obtain suitable chain for securing the harbour ropes and for methods of further securing the shackles between the ropes and chains - ONGOING

ACTION 5 – Completion of warning signs for the East Pier – ONGOING

Scott Buchan agreed to complete a laminated sign suitable for deterring casual parking in the vicinity of the East Pier.

Re the previous action No 12, Derek Thomson produced a proposal for the formation of a club involving anyone who was interested in harbour related activities. There was unanimous support for this and it was decided to engage with other users to see if broader support could be forthcoming before setting it up.

ACTION – Secretary to include Derek Thomson’s proposal in the letter to users to gain support

5. Financial Update:

As the Chairman had to leave the meeting no detailed discussion on this subject took place. He did however indicate that the signatory issue had been resolved and we were now in a position to sign cheques and pay outstanding bills.

6. General Rules:

With the absence of Peter Abenheimer, there was no update regarding the general rules. This will be carried forward to the next meeting.

7. Harbourmaster’s Report:

The Harbourmaster intimated that things were going well at the harbour and some boats were already moored. He suggested there was a good feeling beginning to emerge amongst harbour users and the general mood was very upbeat.

The recent weather had upstaged the recently installed lifebelt and pulled it from its mounting. George Stroud suggested another method of securing this through some resinous substance and volunteered to fix it in place.

The Harbourmaster indicated that the donation box had been making reasonable money over the previous weekends and there was a suggestion we encourage donations for the use of the toilet. It was agreed this would be worthwhile and Sean Sullivan suggested we consider asking for donations from motor home users as well. It was agreed this would be added to the notices going on the new notice board.

The gate on the west pier was in a bad state of repair and was verging on being dangerous. Scott Buchan suggested he could provide a new galvanised gate at a greatly reduced price which would allow us to meet some health and safety standards going forward. A price of approximately £250 was agreed for the construction of a gate and for getting it galvanised. Scott also agreed to construct a small galvanised barrier for the east pier in support of the harbour health and safety policies and include it in the price of the gate. This was unanimously agreed by the committee.

ACTION – George Stroud to ensure the lifebelt is secured in place

ACTION – Scott Buchan to construct a new gate for the west pier and a barrier for the east pier

8. Repairs:

As this item had been dealt with at an earlier point of the meeting, no further discussion took place. Sam Coull did volunteer to arrange for a representative from the Council's European Section to attend and give an update on potential funding streams. He also suggested it would be worthwhile getting his contact from Sandhaven Harbour to attend a meeting and update the committee on their experiences. It was agreed that this could be firmed up at the following meeting once the business case is complete.

9. AGM:

As the Chairman was unavailable, the update on the AGM was not discussed, although it was noted that new members were now in place and that was welcomed by the committee.

11. AOB:

There being no other business, the members were thanked for their attendance and the meeting was closed.

Date & Time of Next Meeting

The next meeting will be held at 7.30pm on Monday 15 June 2009 in the Village Hall, Cruden Bay.