



**Minutes of Meeting of Cruden Bay Harbour Management Committee
At the Village Hall, Cruden Bay at 1930 hrs on Monday 15 March 2010**

Present:

Hugh McIntyre - Chairman
Peter Campbell – Secretary
Sam Coull
Derek Thompson

1. Introduction:

The Chairman opened the meeting and thanked everyone for attending

2. Apologies:

Apologies were received on behalf Scott Buchan. No other apologies were noted.

3. Minutes of Previous Meeting and Rolling Actions:

The minutes of the previous meeting were adopted as an accurate record of the meeting. The rolling actions were dealt with as per the attached rolling action schedule.

4. Harbourmaster Appointment:

Derek Thompson indicated to the Chairman that he would be willing to take on the position of Harbourmaster with immediate effect. He had given this decision some serious consideration and provided he had an assistant and other members of the committee assisted when necessary, he was happy to proceed on that basis. Those present were in agreement with his proposal and unanimously agreed that his appointment would be excellent for moving things on. This decision will be ratified at the forthcoming AGM.

Derek indicated that he has reviewed urgent work which requires to be carried out at the harbour and has drawn up a list. The toilet block was in need of some immediate attention as was the installation of a damaged life belt stand. The Chairman handed Derek the keys for the functions at the harbour and it was agreed that the outstanding work could be progressed with immediate effect.



It was felt that the issue of a body warmer or similar with the harbourmaster motif would help identify the Harbourmaster to users and visitors and would be helpful going forward.

ACTION – Secretary to provide Derek Thompson with the Cruden Bay Harbour logo, to allow it to be placed on a suitable garment.

5. Financial Update:

The Chairman indicated there was no significant financial update to report with the accounts remaining static since the previous meeting. There was only one outstanding account to settle with regard to an invoice submitted by Scott Buchan. The Chairman is to speak with Scott and arrange for payment to be made. The accounts are now ready for auditing and it is hoped this will be achieved prior to the AGM.

In terms of the fees, it was felt inappropriate to come to a decision due to the lack of members. Sam Coull produced a document which showed the fees charged by council owned harbours in Aberdeenshire. It was agreed that this would form a sensible basis to make decisions for charges at Cruden Bay Harbour. The document will be reviewed and the data shared with committee members before the AGM. This will allow a proposal on charges to be made at the forthcoming AGM when harbour users will be invited to attend the meeting and get involved in the discussion. This will ensure transparency in the decision making process.

6. Business Case:

The Chairman indicated that he along with the Secretary and Gordon Mackay had met with Toby Johns from the Development Trusts Scotland who had tendered for the work in relation to the production of a suitable business case. The input by this organisation had been very impressive and it was clear they had the credentials to produce a business case and identify the associated funding streams required. The Chairman indicated he had contacted the referees given in relation to previous or ongoing work by this group and had found them to be highly complimentary of their work. It was felt that this group would give us the best chance of achieving our ultimate aim as they were very community focussed.

It was unanimously agreed that the work would be offered to them and the Secretary was tasked with notifying them of the committee's decision.

ACTION – Secretary to notify the Development Trust association of their success in the tendering process.



7. Repairs:

The situation with the repairs remained as before with little change to the structure and damage since the previous meeting. The Chairman will be engaging with Arch Henderson to get a more up to date position on the damage forecast and potential costs.

ACTION – Chairman to liaise with Arch Henderson

8. AOB:

Sam Coull was keen to ensure that he remained involved in the fundraising efforts going forward and he intimated his desire to assist those developing the business case. The Chairman agreed that he would introduce Sam to those involved in developing the business case.

The Chairman spoke about the AGM on Monday 19 April 2010. He asked the Secretary to ensure that this date was suitable and to liaise with Peter Abenheimer about the availability of the hall. If this date was suitable, it would be necessary to advertise it locally and put notification in the Buchan Observer.

9. Date & Time of Next Meeting:

The next meeting which will be the AGM will be held at 7.30pm on Monday 19 April 2010 in the Village Hall, Cruden Bay.